



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/035,546	12/31/2001	William E. Ryan	F-426

Pitney Bowes Inc.  
Intellectual Property and Technology Law Dept.  
35 Waterview Drive  
P.O. Box 3000  
Shelton, CT 06484



CONFIRMATION NO. 4699

## FORMALITIES LETTER



\*OC000000007489631\*

Date Mailed: 02/15/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The signature of the following inventor(s) is missing from the oath or declaration:  
*Robert K. Gottlieb, Joseph D. Mallozzi*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);
- Abstract must be on a separate sheet.

*A copy of this notice **MUST** be returned with the reply.*

04/19/2002 SFELEK 00000091 161685 10035546

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M. J. M.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

*MAH*

*#3 MP/\$*

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re patent application of:

William E. Ryan, Jr. et al

Serial No.: 10/035,546

Filed: December 31, 2001

For: **SYSTEM FOR SANITIZING AND SORTING MAIL**



) Attorney Docket No.: F-426

) Group Art Unit: Not Yet Assigned

) Date: April 11, 2002

**RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION**  
**FILING DATE GRANTED**

Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

Sir:

In response to the Notice to File Missing Parts of Application mailed February 15, 2002 (copy attached as required), enclosed are a Declaration and Power of Attorney and (13) thirteen sheets of substitute drawings for the above-identified patent application.

Please charge the \$130.00 fee to our Deposit Account No. 16-1885. A duplicate copy of this response is enclosed for use in charging the Deposit Account.

Please charge any additional fee or credit any overpayment to our Deposit Account 16-1885.

Respectfully submitted,

Alberta A. Vitale  
Reg. No. 41,520  
Attorney of Record  
Telephone (203) 924-3882

PITNEY BOWES INC.  
Intellectual Property and  
Technology Law Department  
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**CERTIFICATE OF MAILING**

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to:

Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

On April 11, 2002  
Date of Deposit

Alberta A. Vitale  
Name of Registered Rep. 41,520

  
Signature

April 11, 2002  
Date